



## Environmental Policy

Pachamama Alliance strives to incorporate sustainability into our core business operations through internal and external efforts. Specifically, we shall engage in the following policies and practices:

1. Reduce, Reuse, and Recycle
2. Purchase environmentally preferable products
3. Conserve energy, water and natural resources
4. Practice green business policies on checklist

### **Reduce, Reuse and Recycle**

We shall

- Recycle all resources such as paper, plastics, glass, and aluminum AND compost food and plant discards
- Reduce waste at the source by printing double sided when possible, buying in bulk, and eliminating disposable products such as non-compostable dishes and single serve water bottles

### **Toxics Reduction**

Whenever possible we shall reduce the use of toxic materials to protect employee health and the environment. Specifically we shall

- Dispose of or recycle toxic products safely
- Choose less toxic janitorial cleaning products
- Recycle waste lamps, batteries, aerosol cans and other universal waste
- Purchase rechargeable batteries
- Purchase low mercury fluorescent lamps when possible

### **Environmentally Preferable Purchasing**

Whenever possible we shall purchase/use

- Remanufactured toner cartridges
- Chlorine-free office paper and collateral with minimum 50% recycled content (or tree free paper)
- Chlorine-free janitorial papers (toilet paper, paper towels, facial tissues, napkins) with 35-100% recycled content
- Office products and supplies made from recycled material
- Promotional materials with low-VOC inks and include a statement indicating this
- Energy Star rated appliances and office equipment

### **Conserve**

Whenever possible we shall conserve fossil fuels by

- Promoting the use of public transit and commuter alternatives
- Offering commuter benefits
- Participating in spare the air campaigns and emergency ride home programs
- Turning off lights and using energy-conserving hardware programs

### **Employee Education**

We shall educate employees on resource conservation and pollution prevention through

- Training programs or sessions to educate employees on proper recycling & composting practices, resource conservation ideas, importance of low-toxic purchasing, etc.
- Inform employees of environmental issues via company email and discussions

As the principles in this document are aligned with Pachamama Alliance's overall mission of an environmentally sustainable, spiritually fulfilling, and socially just human presence on this planet, the Administrator acknowledges accountability for the integration of this policy and the adherence of its principles to the best of our ability.

The Administrator is authorized to: make modifications to this policy from time to time to ensure that it is in compliance with local, state, and federal laws; monitor local, state, and federal laws affecting such policies; annually review and monitor compliance with this policy.

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Operations Director

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